

# Instruction

## Simple Contract

Issued by: Mentor Milestones Ltd  
address: 123 Kesteven Walk, Peterborough PE1 5DT

Employer: Anjuman-e-Ja'afariyya Muslim Community of Watford  
address: 81 Fearnley Street, Watford, Hertfordshire  
WD18 0RB

Job Reference: 2005 / 15

Contractor: A2Z Building Contractors  
address: 9 Toms Croft, Hemel Hempstead, Hertfordshire  
HP2 4LL

Instruction No: 02

Issue Date: 29 Sept 08

Works: Refurbishment Works along Merton Road  
situated at: 81 Fearnley Street, Watford, Hertfordshire  
WD18 0RB

Sheet: 1 of 1

Note:

Contract dated: 6 August 2008

Under the terms of the above-mentioned contract, I/we issue the following instructions:

		Office Use: Approx Costs / Time		
		£ omit	£ add	Time
These instructions are issued following works progress and site conditions, confirmed at the Site Meeting of 20 Sept 08				
1	Minor alterations and additions			
	• Moisture resistant plaster boards for bathrooms	110.00		
	• Extra Floor Joist support to both floors	180.00		
	• Extension of under floor service duct to stairwell	110.00		
	• Relocation and reconnection of 3 phase supply	100.00		
		0.00	500.00	0 days
2	Additional Works on Ground floor			
	Shop Area Insulation, Mesh and screed			
	Stairwell Area Excavation, blinding, insulation, mesh, concrete slab and screed			
		0.00	1,400.00	0 days
Sub-totals:		0.00	1,900.00	0 days
To be signed by or for the Employer				
Signed _____ Mentor Milestones Ltd				

Amount of Contract Sum:	£	90,000.00	
Approximate value of previous Instructions:	£	2,500.00	
Sub-total	£	92,500.00	
Approximate value of this Instruction:	£	1,900.00	
Approximate Adjusted Total:	£	94,400.00	0 days

Distribution  Employer  Contractor  CDM Coordinator  Architect  Struct Engineer  
 Distribution  Electrical Services  Mech Services  Planning  Funder  File